



HHAP-1 Quarterly Expenditure Report through December 31, 2022

Thank you for filling out the form. Your response has been recorded. Contact calichgrants@bcsh.ca.gov if you have any questions.

Introduction and Jurisdiction Selection

This Homeless Housing, Assistance, and Prevention Program Round 1 (HHAP-1) Quarterly Report of data through December 31, 2022 is **due on Saturday, April 1, 2023**. This report is intended to align with prior quarterly reporting where possible.

Per Health and Safety Code Section 50220(c), jurisdictions that received this grant are required to provide this information as a condition of funding.

Instructions:

After selecting the jurisdiction for which you are reporting below, you will be asked to report on the following:

- Obligations and Expenditures by Eligible Use:** total and youth set aside obligations and expenditures through December 31, 2022 for each eligible use category, including 1) rental assistance and rapid rehousing, 2) landlord incentives, 3) operating subsidies and reserves, 4) outreach and coordination, 5) systems support, 6) permanent housing and innovative solutions, 7) prevention and diversion, 8) navigation centers and emergency shelters, 9) strategic planning and infrastructure development, and 10) administrative costs; you will also be asked to report the *current* obligation status of the funds.
- Budget Modification:** if you are requesting to spend funds differently than in the approved budget on file with CalICH, total budget and youth set aside budget amounts for each eligible use category;
- Contact Information and Certification:** contact information for someone who can answer questions about the information contained in this report, optional comments, and certification of information entered in this report.

Please note that this form does not need to be completed in one sitting. If you would like to come back to your report later, click the save button at the bottom of the page, and you can save the form link or have the link emailed to yourself and/or your colleagues.

If you have any questions about the report, please email us at calichgrants@bcsh.ca.gov and include "HHAP-1 Quarterly Report" in the subject line.

Jurisdiction Selection

Select the HHAP-1 jurisdiction for which you are submitting this report below and confirm that the contract number and award amount associated with the selected jurisdiction are accurate before proceeding in the report.

Please select your jurisdiction

Fresno City & County/Madera County CoC

The selected jurisdiction is associated with contract number **20-HHAP-00097** and a total award in the amount of **\$2,954,437.15**. Please confirm that the selection is accurate before proceeding in this form.

Obligations and Expenditures by Eligible Use

Definitions:

Obligated: The amount of HHAP-1 funding for which the grantee has placed orders, awarded contracts, received services, or entered into similar transactions that require payment. The amount obligated should include all amounts that were expended. An amount obligated will always be equal to or greater than the amount expended.

Expended: The amount of HHAP-1 funding for which the grantee has obligated grant dollars under contract or subcontract that have been fully paid and no invoices remain outstanding.

Grant Start Date: The date the contract for HHAP funding was executed, or signed, by the Secretary of the Business, Consumer Services, and Housing Agency. This date can be found on the second page of the executed STD 213 Standard Agreement Cover Page.

Did your jurisdiction obligate or expend any HHAP-1 funds, including youth and non-youth funds, from the grant start date through December 31, 2022?

Yes

Instructions:

In the form below, report the jurisdiction's HHAP-1 cumulative total and Youth Set Aside obligations and expenditures from the grant start date **through December 31, 2022**.

Report the **total combined youth and non-youth funds** obligated and expended for each eligible use category in the "Total Obligated" and "Total Expended" fields.

If Youth Set Aside funds were obligated or expended for a given eligible use, enter the Youth Set Aside amounts in the "Youth Set Aside Obligated" and "Youth Set Aside Expended" fields.

Enter "0.00" if you did not obligate or expend any funds.

After entering the fiscal data, check your totals at the bottom of the page and confirm they are accurate before proceeding in the report.

Rental Assistance and Rapid Rehousing

Total Obligated	Total Expended
\$528,923.66	\$0.00

Did you obligate or expend Youth Set Aside funds for Rental Assistance and Rapid Rehousing?

No

Landlord Incentives

Total Obligated	Total Expended
\$0.00	\$0.00

Did you obligate or expend Youth Set Aside funds for Landlord Incentives?

No

Operating Subsidies and Reserves

Total Obligated	Total Expended
\$1,637,788.36	\$984,142.66

Did you obligate or expend Youth Set Aside funds for Operating Subsidies and Reserves?

Yes

Youth Set Aside Obligated	Youth Set Aside Expended
\$183,465.62	\$92,940.48

Outreach and Coordination

Total Obligated	Total Expended
\$0.00	\$0.00

Did you obligate or expend Youth Set Aside funds for Outreach and Coordination?

No

Systems Support

Total Obligated	Total Expended
\$0.00	\$0.00

Did you obligate or expend Youth Set Aside funds for Systems Support?

No

Permanent Housing and Innovative Solutions

Total Obligated	Total Expended
\$0.00	\$0.00

Did you obligate or expend Youth Set Aside funds for Permanent Housing and Innovative Solutions?

No

Prevention and Diversion

Total Obligated	Total Expended
\$506,276.08	\$196,388.07

Did you obligate or expend Youth Set Aside funds for Prevention and Diversion?

No

New Navigation Centers and Emergency Shelters

Total Obligated	Total Expended
\$0.00	\$0.00

Did you obligate or expend Youth Set Aside funds for New Navigation Centers and Emergency Shelters?

No

Strategic Planning and Infrastructure Development

No more than 5 percent of the total allocation may be obligated and expended for strategic planning and infrastructure development. These costs for your jurisdiction must not exceed **\$147,721.86**.

Total Obligated	Total Expended
\$0.00	\$0.00

Administrative Costs

No more than 7 percent of the total combined allocation may be obligated or expended for administrative costs. Administrative costs for your jurisdiction must not exceed **\$206,810.60**.

Total Obligated	Total Expended
\$206,810.60	\$58,807.19

Check Your Totals

Confirm that the sum of the amounts obligated and expended match your records before proceeding in the report. The total amounts obligated and expended must not exceed the total award amount of **\$2,954,437.15**.

Sum of Total Obligations	Sum of Total Expenditures
\$2,879,798.70	\$1,239,337.92

Sum of Youth Set Aside Obligations	Sum of Youth Set Aside Expenditures
\$183,465.62	\$92,940.48

Current Obligation Status

Per Health and Safety Code Section 50220(a)(4), on or before May 31, 2023:

Cities and Continuums of Care must contractually obligate 50 percent of HHAP-1 funds. If less than 50 percent is obligated after May 31, 2023, Cities and Continuums of Care may not expend any remaining portion of the 50 percent required to have been obligated until CallCH approves an alternative disbursement plan submitted by the grantee that includes an explanation for the delay.

Counties must contractually obligate the full HHAP-1 allocation awarded to them. Any funds that are not contractually obligated by this date will be reverted to the Continuum of Care that serves the County.

Instructions

In the field below, to the best of your knowledge, please estimate or provide the amount of HHAP-1 funds that have been obligated as of the submission of this report.

Note that this is the only component of this report that asks for data beyond December 31, 2022.

CallCH is collecting this information for planning purposes to support grantees with successfully meeting the obligation deadline.

Fresno City & County/Madera County CoC must obligate **\$1,477,218.58** by May 31, 2023.

Current Amount Obligated

\$2,879,798.70

Based on the amount you reported above, you have met the obligation deadline requirement.

Budget Modification

A budget modification is required for any decrease or increase to the total budgeted or expended for any eligible use category based on regional needs.

Does your jurisdiction need to submit a Budget Modification?

No

Contact Information and Certification

Instructions:

Provide contact information for someone who can answer questions about the details in this report, provide optional comments about the information entered into this report, check the certification box, and submit the report after confirming that all information entered is accurate and complete.

Name

Cynthia Witrigo Cardenas

Position/Title

Staff Analyst

Email

witrac@fresnocountyca.gov

Phone

(559) 600-2778

Please provide any comments about the information in this report (optional)

Fresno City & County/Madera County CoC certifies that all information included in this report is true and accurate to the best of their knowledge.

Yes