|  |
| --- |
| Fresno Madera Continuum of Care |
| Date:  | March 21, 2023 | Type:  | CES Committee Meeting |
| Time:  | 3PM | Chair:  | Sara Rios  |
| Location:  | 3040 N. Fresno St |

2023 FMCoC Attendance Log:

\* Alternative meeting date

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Organization/ Agency:** | **Representatives:**  | **Jan 10** | **Jan 17** | **Feb 7** | **Feb 21** | **Mar 7** | **Mar 21** | **Apr 4** | **Apr 18**  | **May 2** | **May 16** | **Jun 6** | **Jun 22** | **Jul 4** | **Jul 18** | **Aug 1** | **Aug 15** | **Sep 5** | **Sep 19** | **Oct 3** | **Oct 17** | **Nov 7** | **Nov 21** | **Dec 5** | **Dec 19** |
| Poverello House | Sara RiosLeticia Martinez | **P** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fresno Housing Authority | Doreen Eley | **A** | **C** | **P** | **P** | **P** | **A** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Marjaree Mason Center | Laura Lopez  | **P** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Madera County Department of Social Services  | Michelle Hernandez | **A** | **C** | **P** | **P** | **P** | **A** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| WestCare California  | Maria RodriguezErin Shelton | **P** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| TURN Behavioral Health Services | Edith RicoMalissa Holt | **A** | **C** | **A** | **P** | **A** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fresno County Department of Behavioral Health  | Lucia AguilarVincent Montgomery | **P** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fresno County Department of Social Services  | Dylan McCullyShannon Duncan | **P** | **C** | **P** | **P** | **A** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fresno Economic Opportunity Commission  | Tanya TatumLatasha Marin | **A** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Kings View Behavioral Health  | Darrell HamiltonJessica Padilla | **P** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Community Action Partnership of Madera County  | Ariana GomezMagali Herrera Santos | **P** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Clinica Sierra Vista | Esther Miramontes | **P** | **C** | **P** | **A** | **P** | **A** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Centro La Familia Advocacy Services  | Alma AguilarMaria Martinez | **P** | **C** | **P** | **A** | **P** | **A** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RH Community Builders  | Katie WilburAna Cisneros | **P** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Selma COM | Delfina VasquezAngela Hernandez  | **A** | **C** | **A** | **A** | **A** | **A** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Turning Point of Central CA | Latasha HollinsLaura Reynolds | **P** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Total Agencies: 16 |Quorum: 9 Key: P= Present | A= Absent C=Cancel

**Sara Rios: Agenda & Notes**

Review of the Agenda & Notes

Sara Rios motions, Erin Shelton seconds

Motion passed

CES Meeting Notes March 21st, 2023

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Meeting called to order by Sara Rios
* Roll call & Minutes– Danielle Sandoval
* Prior Agenda & Meeting Minutes
	+ Motion to approve as is – Sara & Erin  all approved
* Agenda items reviewed:
	+ Coordinated Entry Training breakdown/path reviewed
		- Path based on “title” in CE
		- Training summary description available
		- Full series on-going during March
			* When will testing be done? April
		- Months will alternate between training month & testing month
			* Allows for staff who attending training to get hands on experiencing completing assessments prior to evaluation
			* Evaluation will include reflection on hands on experience
		- Next training series: May
			* In-person in Madera
			* Some virtual
		- Some POV CES data entry trainings will be done virtually so it can be recorded
			* Recording will be distributed for staff to reference
			* Training must be attended live for credit
			* 4 hours long – one hour per staff; four staff per training
		- Survey will be sent to participants for improvement ideas & preference for in-person/virtual
		- FHA HMIS trainings will transition to being in person
		- Katie requested CES Management Team to email out HMIS updates/changes to be email out as “bulletin”
			* Outlines clear expectations for data entry
			* Emails will document that information was sent out so staff can be held accountable
	+ Data
		- Review of APR sent out
		- Errors were reviewed – agency responsible for fixing errors
			* If unable to fix, conversation regarding how to fix/what will remain errors
			* Homeless Prevention: “close them right away” so actual start date of homelessness can be accurately be recorded
		- Analyst
			* FMCOC report in progress; PG&E at POV went out & some of the report was lost. Will continue to complete report & send out when available.
			* Individualized reports do not match Community FMCOC Report
		- Clarity Demo survey closes this Friday
			* All HMIS data will be able to be imported
		- Reviewing 1400 closed clients in HMIS in December
			* POV CES is reviewing all clients to ensure they should be closed or not
			* If housed, can closed in CES entry  backdate, close out, & inform POV
	+ Policy and Procedures
		- Update current policy for who enters (didn’t say)??  will be discussed during next meeting – Sara Rios
	+ Project Proposal – VISPDAT update
		- Goal: to create new tool that will serve the needs of the community in a racially equitable manner
		- POV CES reviewed submissions and chose Fresno State Central Valley Healthy Policy Institute & CV Housing Data Repository (Katie asked Latasha to email proposal out)
			* Other proposals:
				+ Orgcode unable to provide consulting services
				+ Rhode Island group: only 9 questions can be formulated to fit the needs which did not seem
		- June/July 1st deadline  POV CES asking for deadline extension from Shannon  Shannon cannot decide, but will bring updated deadline to \_\_\_ group for approval
		- Process: CES sub-committee to review and select most appropriate proposal  CES committee for review & approval to move up  FMCOC Board for final approval
			* Last CES Director meeting: all proposals were reviewed
	+ Program Updates
		- Erin Shelton Westcare submitted resignation - effective date 04/14/2023
			* On vacation starting Friday 03/24/23 for two weeks
			* Upon returning will be in office for one week
		- Kathryn Smith resigned from POV CES Matcher Position
		- Mary \_\_\_\_ onboard as new POV CES Matcher
	+ Benchmarks
		- * Homebase wants committee to review current benchmarks
			* Current benchmark factors for Coordinated Entry distributed to committee
		- Spenddown: current benchmark 70%  75 or 80% suggested
			* COC money awarded by HUD
			* Motion to increase to 80% - Jenny; motion 2nd by Erin
		- HMIS/Comparable Database
			* Suggestions to strengthen metric/data quality & trainings relevance:
				+ Timeliness of APR submissions to FHA

Motion that 90% of Monthly APRs are submitted by deadline – Katie; motion 2nd Erin

* + - Number of Clients Served
			* Sara asked committee members to review & suggest ideas later
		- Full Utilization of Staff Time
			* (?) asked if pay of navigator/COC positions at different companies are comparable & if not, can extra funding be allocated to wages (due to staff shortage)
* Next meeting:
	+ Report cards will be sent out soon
* Meeting ended at 4:17pm

**Program updates**

**None**

**Unscheduled Updates**

**None**

**Meeting adjourned until next meeting date March 21, 2023 via in-person at RH Builders Office 3040 N. Fresno st**