DRAFT 2023 RENEWAL HOUSING PROJECT SCORING TOOL

OVERVIEW

Summary of Factors	Points
1. Agency-Wide Scoring	3 <u>3</u> 0
2. Project Performance Outcomes	29
3. Efficient Use of Project Funds	24
4. Project Consistency with HUD and Local Priorities	1 <u>4</u>
5. Bonus Points	10
Total Points Available	100 + 10 Bonus Points

1. AGENCY-WIDE SCORING (3<u>3</u>9 Points)

Each agency will receive a score (up to 30 points) for the below agency-wide factors that will then be added to each project's score (up to 70 points + 10 bonus points) to create a final score for each project (i.e., Agency A gets a score of 15 on the agency-wide scoring factors, which will be added to Project B's score of 60 and Project C's score of 70 to create a total score for Project A of 75 and for Project B of 85).

Agency-Wide Threshold Factors (Required but not scored)	Status
FMCoC Membership The agency is a member in good standing of the FMCoC.	Pass/Must Fix

Factor 1.A. Client Participation in Program Design and Policy-Making (5 Points- Panel Discretion)	Scoring Guide	Points
Review the narrative and apply the scoring guide to the right, up to a maximum of 5 points. For full points, agencies must have provided evidence of implementation of the selected strategy.	The agency has at least one of the below strategiesy for gathering client feedback and input_and has provided evidence that this strategy was employed as least once during the competition period. Strategies may include, but are not limited to: Having The agency as at least one homeless or formerly homeless person on its staff or board of directors	2

Having The agency has regular meetings of participants where they have the authority to make recommendations directly to agency leadership, such as a Lived Experience Advisory Board that meets regularly (different from the CoC's Board); The agency aAdministersring client satisfaction surveys at least annually; The agency & Convenesing client focus groups that include CoC-funded project participants at least annually. Associated the suppose of the second seco	
Agency has a clear process for the above-selected feedback strategy that is well-advertised to project participants. This process should include information about how participants receive a response to their feedback confirming it was received and reviewed.	1
Agency incorporates client feedback into program design and/or policy. GiveAgency can provide at least-one specific example of a time feedback or input was received from project participants during the competition period and how the agency responded to the feedback. The explanation should include how the agency followed up with the participant to create a feedback loop.	3 2

Factor 1.B. <u>Financial</u> Audit Findings (<u>5</u> 8 Points- Panel Discretion)	Scoring Guide	Points
Agencies were instructed to submit a copy of their	Agency attached an audit dated	<u>85</u>
most recent financial audit report. Any type of	1/1/20210 or later with no significant	
report can be used – the audit could be from a	negative findings	

direct recipient, from an accountant, etc. The	Agency attached an audit dated	5 3
report should be dated no earlier than 1/1/20210.	1/1/20210 or later with negative	
	findings, but convincingly explains how	
Award up to <u>\$-5</u> points using the scoring guide to	it has corrected the negative findings.	
the right.	Agency attached an audit dated before	5 1
	1/1/20210, but convincingly explains	
	why it was not audited since	
	1/1/202 <u>1</u> 0.	
	Other	0

Factor 1.D. Improve Safety for DV Survivors	Scoring Guide	<u>Points</u>
(32 Points- Panel Discretion)		
Using the scale to the right, award up to 32	The agency explains how it makes all	<u>1</u>
points based on the extent to which the agency	clients aware of the CoCs emergency	
will improve safety for survivors of domestic	transfer plan and the process for	
violence, dating violence, sexual assault,	requesting an emergency transfer.	
stalking, and/or trafficking in their projects.	The agency describes how it is	<u>1</u>
	compliant with the HUD requirement	
For full points, agencies must have provided	to give clients the VAWA Notice of	
evidence of implementation of each item.	Occupancy Rights and associated	
	Certification Form and details about	
	when these forms are given to clients	
	(i.e., at intake, at exit, etc.).	
	The agency describes how it is	1
	compliant with VAWA-required lease	
	addendum or lease additions in all	
	current client leases.	

Factor 1.D. Ensure privacy, respect, safety, and access regardless of	Points
gender identity (2 Points- Panel Discretion)	
Award up to 2 points based on the extent to which the agency ensures	<u>2</u>
privacy, respect, safety, and access regardless of gender identity or	
sexual orientation in projects.	

Factor 1.E. Ensure Clients are Notified of their Rights (3 Points- Panel Discretion)	Scoring Guide	Points
Using the scale to the right, award 3 points if the project is ensuring projects are informing project participants of their rights at all relevant times.	The project is providing the following notices to participants for all projects: The agency's Grievance Policy and associated forms;	<u>2</u>

For full points, the agency should include a sample intake packet with the three forms listed.	 The agency's housing program policies and procedures (including the termination of assistance policy); Right to File Discrimination Complaints Notice and Form The project is providing the above notices at all of the following times: When a participant enters and exits a project; At annual assessment (for clients in the project 12+ months); When notices/policies are updated with new information; When a participant receives a notice of termination of assistance, a written threat of notice of termination of assistance, or other warning or 	1
	assistance, or other warning or notice covered by the agency's grievance policy.	

Factor 1. FED. Quality of Services (6-4 Points- Panel Discretion)	Points
Award up to 6-4 points based on the agency's narrative regarding the quality of their supportive services. You may consider the extent to which services: • are thoughtfully matched to the needs of the target population • are delivered by an adequate number of staff with appropriate training, including conferences, peer learning, CoC training, and/or on-the-job experience • If the agency has multiple CoC-funded housing project types (TH, RRH, PSH,	<u>64</u>
TH-RRH) a narrative for each project type should be included, as services and case management ratios may differ based on the project type. The Panel should also consider how the agency makes it clear to project participants: (i) what services are available to them and (ii) when services are required or not due to funding requirements (i.e., Housing First).	

 $^{^{\}mathrm{1}}$ HUD System Performance Measures 4.1, 4.2, 4.3, 4.4, 4.5, 4.6

DRAFT 2023 RENEWAL HOUSING PROJECT SCORING TOOL

Factor 1.G. Agency Contribution to Coordinated Entry System² (2 Points - Panel Discretion))

Award up to 2 additional points based on the agency's subjective description of how it contributes to the Coordinated Entry System, including but not limited to participating in CE workgroupsCommittee, participating in case conferencing, and serving as an official access site.

Commented [MS1]: Not a new factor, just moved up from

Factor 1.HFE. Housing First ³ (5 Points- Panel	Scoring Guide	
Discretion)	Scoring Guide	Points
Award up to 5 points based on each "Ne"	Yes, the agency has offered all new	1
response the agency provides, using the scoring	front line staff (case managers)	
guide on the right.	working on CoC-funded projects	
	Housing First training at the start of	
The Panel has discretion to adjust this score up or	their employment and offers current	
down based on an optional interview of the	front line staff working on CoC-	
program and/or an optional review of the	funded projects Housing First training	
project's policies and procedures.	at least annually No, the agency will	
	not leave "Housing First" boxes in e-	
	snaps unchecked (for all projects).	
	No, there are no program access	1
	restrictions for clients based on	
	income, sobriety, criminal records, or	
	mental health.	
	No, the agency does use threats of	1
	eviction/30 day (or less) notices of	
	eviction as a frequent tool to ensure	
	program compliance from project	
	participants.	
	No, clients are not required to find	
	their own housing unit before	
	accessing housing programs	
	No, clients are not required to	1
	participate in mandatory classes,	
	therapy, job training, or	
	interventions.	
	No, the agency does not impose	1
	restrictions on clients that go beyond	
	what is typically covered in an	
	ordinary lease agreement.	

 $^{^{2}}$ HUD System Performance Measure 1

³ HUD System Performance Measure 2

DRAFT 2023 RENEWAL HOUSING PROJECT SCORING TOOL

Factor 1. <u>IG</u> F. Severity of Needs ⁴ (2 Points- Panel Discretion)	Scoring Guide	Points
Award up to 2 points based the scoring guide to the right.	Potential clients served in various projects are anticipated to have at least 2 of the following severe needs: (i.) low or no income, (ii.) current or past substance use, (iii.) a history of victimization such as domestic violence or sexual assault, (iv.) criminal histories, and/or (v.) chronic homelessness.	1
	Agency's narrative includes a realistic plan to meet the above-listed specific client needs and vulnerabilities.	1

2
2

PROJECT-SPECIFIC SCORING

Project-Specific Threshold Factors	Status
1. Policies Remain Compliant	
All of the project's relevant policies and procedures were examined as part of a	
previous year's review and rank process. The project should pass this threshold	
factor for each project if it certifies that none of its policies have changed in ways	
that could impair its federal obligations, including:	Pass/Fail
 identifying and lowering its barriers to housing in line with a Housing First 	
approach	
 participating in coordinated entry to the extent possible for each project 	
type	

 $^{^4}$ HUD System Performance Measure 1

EDECNO MADEDA CONTINUIA DE CADE

DRAFT 2023 RENEWAL HOUSING PROJECT SCORING TOOL

- entering data for all CoC-funded beds into HMIS (or comparable database for domestic violence services).
- maintaining adequate internal financial controls, record maintenance and management, and policies regarding termination of assistance, client appeals, ADA and fair housing requirements, and confidentiality.
- providing equal access and fair housing without regard to sexual orientation, gender identity, local residency status, or any other protected category (this includes ensuring privacy, respect, safety, and access regardless of gender identity or sexual orientation in projects)
- only accepting new participants if they can be documented as eligible for this project's program type based on their housing and disability status.

Projects are also required to have policies regarding termination of assistance, client grievances, Equal Access/non-discrimination, ADA and fair housing requirements, VAWA protection, and confidentiality that are compliant with HUD CoC Program requirements and are consistent with the CoC's anti-discrimination policies.

2. Match

The project demonstrates 25% match per grant using match letters that specify the kind and amount of resources to be used or donated.

Pass/Must Fix

2. PROJECT PERFORMANCE OUTCOMES (29 POINTS

Projects will be scored based on data in the CoC's HMIS, except for projects operated by victim services providers which will be scored based on data from the victim service provider's comparable database. Panelists should not adjust a score by more than 20% of the maximum possible value for that scoring factor. For example, placement into permanent housing is worth 24 points. 20% of 24 points is 4.8 points, so the Panel should not normally adjust a project's score on placement into permanent housing up or down by more than 4.8 points. This 20% discretion is not above and on top of any discretion that is explicitly provided for in the scoring tool. E.g., if the scoring tool says that a project may be awarded 2 additional points for a specific reason, the Panel may use its discretion to add 2 points and may not add 20% on top of that.

When using discretion, Panelists should keep in mind:

- That outcomes will naturally be lower in a more difficult to serve population with severe needs and vulnerabilities such as persons experiencing chronic homelessness, mental illness, substance use disorders and/or domestic violence survivors;
- That project size can influence outcomes, as percentages can over or understate outcomes for smaller projects; and
- That COVID-19 may have affected clients' ability to increase their income.

Factor 2.A. Housing Performance for RRH and PSH Projects ⁵ (24 Points)	Scale	Points
PSH: Increasing Housing Retention	≥95%	24
Calculation: (Total Stayers + Total Exits to Permanent Housing by		
end of measurement period) ÷ (Total Clients - Total Deceased - Total	90-94.9%	22
Neutral Exits)		
 Neutral exits are exits to Foster Care, Nursing Homes, or 	85-89.9%	20
Non-Psychiatric Hospitals or Inpatient Medical Facilities.		
 Panelists may exercise up to 4.8 discretion points (20% of the 	00.04.00/	10
maximum possible value for the scoring factor) to increase (to a	80-84.9%	18
maximum of 24) or decrease the score. To utilize discretion to		
increase points, the project must have included a narrative.	75-79.9%	15
 Factors that can affect performance include, but are not 		
limited to, project size, population served and severity of	70-74.9%	10
barriers, and circumstances beyond the project's sphere of	70-74.570	10
influence.		
 Panelists must award the additional 4.8 points if the project 	60-69.9%	5
demonstrates with data in their narrative that they would		

 $^{^{\}rm 5}$ HUD System Performance Measures 3, 7

DRAFT 2023 RENEWAL HOUSING PROJECT SCORING TOOL

have had 90% retention/positive exits but for	a large
household exit to a negative destination.	

• APR Sources: [APR 5a Stayers + APR 23c Permanent Dest Subtotal] ÷ [APR 5a Persons Served - APR Q23c Deceased - APR Q23c Foster Care Home - APR Q23c Hospital Non-Psychiatric - APR 23c Nursing Home]

RRH: Exits to Permanent Housing/Housing Stability

- Calculation: Total Exits to Permanent Housing ÷ (Total Leavers -Total Deceased - Total Neutral Exits)
 - Neutral exits are exits to Foster Care, Nursing Homes, or Non-Psychiatric Hospitals or Inpatient Medical Facilities.
- Panelists may exercise up to 4.8 discretion points (20% of the
 maximum possible value for the scoring factor) to increase (to a
 maximum of 24) or decrease the score. To utilize discretion to
 increase points, the project must have included a narrative
 explaining their performance.
 - Factors that can affect performance include, but are not limited to, project size, the number of persons who exited the project, population served and severity of barriers, and circumstances beyond the project's sphere of influence.
 - An additional 4.8 points will be awarded by Panelists if the project demonstrates with data in their narrative that they would have had 90% positive exits but for a large household exit to a negative destination.
- Projects with no leavers will receive full points.
- RRH APR Sources: [APR 23c Permanent Destinations Subtotal ÷ APR 5a Leavers - APR 23c Deceased - APR 23c Hospital Non-Psychiatric - APR 23c Foster Care - APR 23c Nursing Home]

0-59.9%

0

Approved by the Fresno Madera Continuum of Care June 9, 2022

Factor 2.B. Maintaining/Increasing Earned Cash Income ⁶ (12 Points)	Scale	Points
Calculation: (Adult with any cash income at exit + adults with any cash income at a timely annual assessment) ÷ (the number of living adults - the	≥90%	2
number of adult stayers not yet due for an annual assessment).	≥80 -89.9 %	1
Panelists may exercise up to .24 discretion points (20% of the maximum		
possible value for the scoring factor) to increase (to a maximum of 12) or decrease the score. To utilize discretion to increase points, the project must have included a narrative explaining their performance. If the data shows annual assessments were not timely, the narrative should include a plan to improve assessment timeliness.	<80%	0
• APR Sources/Calculation: [APR 18 One or More Source of Income at Latest Annual Assessment + APR 18 One or More Source of Income at Exit] ÷ [APR 5a Adults - APR 18 Adult Stayers Not Yet Required to Have an Assessment]		

Factor 2.C. Non-Cash Mainstream Benefits (1 Point)	Scale	Points
Calculation: (Adult with non-cash mainstream benefit sources at exit + adults with any non-cash mainstream benefit sources at a timely annual assessment) ÷ (the number of living adults - the number of adult stayers	≥90%	2 1
not yet due for an annual assessment).	80 89.9%	1
Panelists may exercise up to .24 discretion points (20% of the maximum possible value for the scoring factor) to increase (to a maximum of 12) or decrease the score. To utilize discretion to increase points, the project must have included a narrative explaining their performance. If the data shows annual assessments were not timely, the narrative should include a plan to improve assessment timeliness.	< <u>9</u> 80%	0
APR Sources/Calculation: [APR <u>20b</u> <u>Number of Non-Cash</u>		
Benefit Sources at Latest Annual Assessment + APR 20b Number of Non-Cash Benefit Sources at Exit] ÷ [APR 5a Adults - APR 18 Adult Stayers Not Yet Required to Have an Assessment APR Adult Stayers		
Not Yet Required to Have an Assessment]		

⁶ HUD System Performance Measure 4 ⁷ HUD System Performance Measure 4

Factor 2.ED. Connection to Health Insurance ⁸ (3 Points)	Scale	Points
Calculation: (Participant who had at least one form of health insurance at exit + participant who had at least one form of health insurance at a timely	≥95%	3
annual follow-up assessment) ÷ (the number of living adults - the number of adult stayers not yet due for an annual assessment)	90-94.9%	2
Panelists may exercise up to .6 discretion points (20% of the maximum possible value for the scoring factor) to increase (to a maximum of 3) or	80-89.9%	1
decrease the score. To utilize discretion to increase points, the project must have included a narrative explaining their performance. If the data shows annual assessments were not timely, the narrative should include a plan to improve assessment timeliness.	<80%	0
• APR Sources: [APR 21 1 Source Health Insurance at Exit + APR 21 1 Source Health Insurance at Annual Assessment + APR 21 More than 1 Source Health Insurance at Exit + APR 21 More than 1 Source Health Insurance at Annual Assessment] ÷ [APR 5a Total Served - APR 21 Stayers Not Yet Required to Have an Annual Assessment]		

 $^{^{8}}$ HUD System Performance Measures 2, 7

DRAFT 2023 RENEWAL HOUSING PROJECT SCORING TOOL

3 FEEICIENT LISE OF PROJECT FUNDS (24 POINTS)

Factor 3.A. Bed Utilization ⁹ (12 Points)	Scale	Points
Is the project serving the number of people it was designed to serve?	≥90%	12
Count the average number of people enrolled in the project on the last Wednesday of each quarter, and divide it by the number of beds promised in e-snaps (or as evidenced by another agreement with HUD) to get the bed	80-89.9%	10
utilization rate.	70-79.9%	8
Then, award up to 12 points based on the scale on the right. Panelists may exercise up to 2.4 discretion points (20% of the maximum possible value for the scoring factor) to increase (to a maximum of 12) or decrease the score.	60-69.9%	6
To utilize discretion to increase points, the project must have included a narrative explaining their performance:	50-59.9%	4
 Faced circumstances beyond its control that made it difficult or impossible to fully utilize grant resources (this could include a 	40-49.9%	2
consolidation or expansion with a project that has less than a year of operating data), and	<40%	0
Has a concrete, plausible plan to improve utilization of grant resources for future years or		
 An additional 2.4 points will be awarded by Panelists if the project 		
demonstrates with data in their narrative that their unit utilization is		
90% or higher and explains why the associated bed utilization is		
low. Demonstrates through data that its unit utilization is high and convincingly explains why the associated bed utilization data is low.		
APR Sources: [(APR 7b January Total + APR 7b April Total + APR 7b July Total + APR 7b October Total) ÷ 4] ÷ Number of Beds]		

 $^{^{\}rm 9}$ HUD System Performance Measures 1, 3

Factor 3.B. Grant Spenddown ¹⁰ (12 Points)	Scale	Points
Divide the amount of money drawn down from e-LOCCs (per HUD's Spend Report) during the project's most recently completed contract, by the	≥90%	12
amount of CoC funding shown for that project on the corresponding Grant Inventory Worksheet (GIW).	80-89.9%	10
If an underspending project <u>voluntarily reallocated a portion of their</u> <u>funds during the FY2021 or FY2022 NOFO or had a Spend Plan</u> approved by the CoC Board Grant Spend Subcommittee provided	70-79.9%	8
evidence that they initiated a spenddown plan (grant amendment, reallocation (full or partial), transition application, or spend plan	60-69.9%	6
approved by the CoC Board Grant Spend Subcommittee ("Subcommittee")) within the requested timelines, then it has been awarded ten points for this factor, which is not subject to panel	50-59.9%	4
discretion). • If a project has not completed a spenddown plan under the	40-49.9%	2
oversight of the CoC Board voluntarily reallocated funds during the FY2021 or FY2022 NOFO or had a Spend Plan approved, then, award points based on the scale to the right. Panelists may add up to 2 additional points (to a maximum of 12) based on the project's narrative if the project: 1. Provides historical spend data showing greater than 80% spend during the last two previously completed contracts (or one, if there is only one previously completed contract; or not a requirement for projects with no previously completed contracts) and 2. Shows that spend on the current contract is up to 15% less than the percentage of time that has elapsed on the contract (using the last HUD Spend Report) and 3. Shows that during this contract year the project had circumstances beyond its control that made it difficult or impossible to fully utilize grant resources (this could include a consolidation or expansion with a project that has less than a year of operating data).	<40%	0

 $^{^{10}}$ HUD System Performance Measure 3

DRAFT 2023 RENEWAL HOUSING PROJECT SCORING TOOL

4. PROJECT CONSISTENCY WITH HUD AND LOCAL PRIORITIES (147 POINTS)

Factor 4.A. HMIS/Comparable Database Participation and Data Quality ¹¹ (35 Points)	Scale	Points
First , review the percentage of data points that are recorded as missing, don't know, client refused to answer, and/or unable to calculate and award	< 5% error	3
up to 3 points using the scale to the right. Lower percentages are better.	5-9.9%	2
Panelists may exercise up to .6 discretion point (20% of the maximum possible value for the scoring factor) to increase or decrease the score (to a maximum of 3). When utilizing discretion, the Panel can consider data	10-14.9%	1
timeliness and its potential effect on data quality.	Greater than or equal to	0
Second, award <u>up to 2 points</u> if the project submitted 80% of their required data quality reports/monthly HMIS Annual Performance Reports (APR) to the HMIS Lead. If the project uses a comparable database (i.e., is a Victim Service Provider), award 2 points (DV projects will be required to meet this reporting requirement during the next WOFO).	15% error	

Factor 4.B. Submission of Monthly HMIS/Comparable Database APRs for Data Quality¹² (1 Points

Points)

Award-Competition facilitator has awarded up to 2-1 points if the project submitted 80% of their required data quality reports/monthly HMIS (or Comparable Database) Annual

Performance Reports (APR) to the HMIS Lead during the competition period.

Factor 4.CB. Coordinated Entry¹³ (10-6 Points- Panel Discretion) Scale **Points** Award up to 4 Points using the scale to the right: **Bed Openings** Bed Openings Reported: Take by the number of bed openings the Reported: project reported to the Coordinated Entry System (Domestic Greater than Violence-CES included) and divide it by the number of bed openings or equal to the project had during the measurement period. Apply the scale to 80% the right. Referrals 3 Accepted: Referrals Accepted: Take the number of referrals (suitable or Greater than otherwise) the project accepted from the Coordinated Entry System or equal to (Domestic Violence-CES included) and divide it by how many 80% referrals the project received (suitable or otherwise) from the Coordinated Entry System. Apply the scale to the right.

Commented [MS2]: Moved into its own factor for easier Panel scoring.

 $^{^{11}}$ HUD System Performance Measures 5.1, 5.2

 $^{^{\}rm 12}$ HUD System Performance Measures 5.1, 5.2

 $^{^{\}rm 13}$ HUD System Performance Measure 1

DRAFT 2023 RENEWAL HOUSING PROJECT SCORING TOOL

Award up to 2 additional points if the project entered their bed availability into the Vacancy Tracker (or emailed project bed availability to the matcher) weekly, totaling 80% of the time (at least 42 of 52 weeks) during the local competition period.

Award up to 2 additional points based on the project's subjective description of how it contributes to the Coordinated Entry System, including but not limited to participating in CE workgroups, participating in case conferencing, and serving as an official access site.

Factor 4.DC. Weekly Vacancy Tracker Inputs 14 (2 Points)

Competition facilitator has awarded up to 2 points Award up to 2 additional points if the project entered their bed availability into the Vacancy Tracker (or emailed project bed availability to the matcher) weekly, totaling 80% of the time (at least 42 of 52 weeks) during the local competition period.

Factor 4. EC. Special Populations 15 (2 Points) **Scoring Guide** Points Award up to 2 points based the scoring guide to the Project targets two or more of the right. following specialized populations: i. Homeless Youth, ii. Domestic Violence survivors, iii. Homeless Families with Children. iv. Chronic Homeless, v. Homeless Veterans, and/or vi. Transgender/Gender Nonconforming vii. Older adults/seniors viii. Persons of different races and ethnicities, particularly those over-represented in the local population Project does not target any of the above subpopulations.

4. BONUS POINTS (10 POINTS)

Factor 5.A. Bonus Points for Permanent Supportive Housing (10 Points)	Points

¹⁴ HUD System Performance Measure 1

Approved by the Fresno Madera Continuum of Care June 9, 2022

Commented [MS3]: Didn't delete, moved down.

Commented [MS4]: Didn't delete, moved up.

Commented [MS5]: Not a new factor, just separated for easier Panel scoring.

¹⁵ HUD System Performance Measure 1

DRAFT 2023 RENEWAL HOUSING PROJECT SCORING TOOL

Award the project 10 points if it is applying to renew a Permanent Supportive Housing Project.