



**California
Interagency Council
on Homelessness**

COVID-19 Emergency Homelessness Funding Final Report

Thank you for filling out the form. Your response has been recorded.

Final Report Introduction

In the following form, complete your jurisdiction's COVID-19 Emergency Homelessness Funding Final Report. All data should be cumulative (i.e. from the grant start date through June 30, 2022).

This report contains the following sections:

- 1. Jurisdiction and Allocation Selection,**
- 2. Program Summary,**
- 3. People Served,**
- 4. Program Reflection,**
- 5. Final Expenditures,**
- 6. Records Retention Certification,**
- 7. FEMA Reimbursement, and**
- 8. Comments and Certification.**

Jurisdictions that received these grants are required to provide this information as a condition of funding.

Per the contractual obligation, please submit the completed form by **5 pm on October 3, 2022**.

Please select from the list of jurisdictions

County - Fresno

Program Summary

This section will include questions about the following:

- **Project** descriptions for each of your jurisdiction's funded activities with the Cal ICH COVID-19 Emergency Homelessness Funding. The spending activities are Diversion, Prevention, Congregate Shelter, Non-Congregate Shelter, Services, Infection Control, and Other;
- **Number of people served** overall and within each of the spending categories **through June 30, 2022**.

Jurisdictions that received these grants are required to provide this information as a condition of funding.

Per the contractual obligation, please submit the completed form by **5 pm on October 3, 2022**.

Programs Funded by COVID-19 EHF

Diversion Projects

Prevention Projects

Congregate Shelter Projects

Project 1

Project Title

Poverello House COVID-19 Shelter

Total Project Funding

\$55,733.35

Project Description

28 emergency shelter beds and services including meals, sanitary supplies, and transportation were provided at the Poverello House to assist homeless individuals impacted by the COVID-19 Emergency.

Non-Congregate Shelter Projects

Project 1

Project Title

RH Community Builders COVID-19 Shelter

Total Project Funding

\$291,904.52

Project Description

265 emergency shelter beds at an RH Community Builders location, and wraparound services to the RH, Clarion, and Travelodge locations including meals, sanitary supplies, and transportation were provided by RH Community Builders to assist homeless individuals impacted by the COVID-19 Emergency.

Services Projects

Infection Control Projects

Project 1

Project Title

Hygiene Kits for COVID-19 response

Total Project Funding

\$2,312.37

Project Description

A one-time purchases of hygiene kits to distribute to individuals experiencing unsheltered homelessness to help prevent the spread of COVID-19.

Project 2

Project Title

Knights Pumping FEMA Trailer Services

Total Project Funding

\$6,474.59

Project Description

Pumping services were purchased to maintain seven trailers supplied by FEMA to provide isolation capacity for homeless individuals impacted by the COVID-19 Emergency.

Project 3

Project Title

ScrubCan, Inc. COVID Disinfection Services

Total Project Funding

\$25,655.76

Project Description

ScrubCan services were used to disinfect homeless shelters and rooms used for isolation. ScrubCan disinfected shelter sites twice a week and disinfected rooms after COVID positive individuals exited shelter to make the room available for use.

'Other' Projects

People Served

Count of People Served by Category

Diversion

0

Prevention

0

Congregate Shelter

120

Non-Congregate Shelter

48

Services

0

Other

0

Total Count of People Served

Total Unduplicated Number Served

168

People Benefiting from Infection Control

Infection Control

1,771

Program Reflection

What challenges, if any, did your jurisdiction face while implementing this emergency funding?

Challenges the jurisdiction faced included implementing COVID-19 response services on very a short timeframe with limited staff, and tracking expenditures, managing reporting requirements, and coordinating services with other departments for numerous COVID-19 funding sources.

Did your jurisdiction come up with innovative ways to use this emergency funding?

Services supported with this funding were provided in alignment with best practices outlined by State and Federal agencies, however the jurisdiction was able to leverage existing agreements for sanitation and infection control services to respond rapidly to the COVID-19 emergency. Additionally, the regional jurisdictions' (City of Fresno and Fresno Madera Continuum of Care) COVID-19 Emergency Homelessness allocations were redirected to the County of Fresno to coordinate COVID-19 response efforts for this funding and to utilize the County's administrative capacity in homeless services.

Were these funds used with any other COVID-19 related funds?

These funds were used in conjunction with several other funding sources related to the COVID-19 response, including CARES Act, HUD ESG-CV, Project Roomkey, and the City of Fresno and Fresno Madera Continuum of Care's COVID-19 Emergency Homelessness allocations.

Final Expenditures

In the following section, please report your jurisdiction's **activities and expenditures** of Cal ICH COVID-19 Emergency Homelessness Funding for each of the categories below. For each spending category, this should include the amount budgeted, the amount obligated, and the amount expended **through June 30, 2022**.

Only include activities and expenditures related to your jurisdiction's Cal ICH COVID-19 Emergency Homelessness Funding allocation. Do not include activities or expenditures related to COVID-19 funding from any other source, including the \$50 million in funding allocated by California Department of Social Services (CDSS).

Total COVID-19 EHF Funds Expended

\$382,080.59

Did your jurisdiction accrue interest from your COVID-19 EHF allocation?

Yes

If yes, what is the Total Interest Accrued from COVID-19 EHF Funds?

\$876.81

If yes, what is the Total Interest Accrued Expended?

\$876.81

Categorical Expenditures

In the following section, please report your jurisdiction's **total expenditures for its COVID-19 EHF Funding through June 30, 2022** in each of the categories below.

Reminder: this should be cumulative (i.e. from the grant start date through June 30, 2022).

Enter "0.00" if you did not spend any funds in a given category.

The sum of all categories should equal the amount entered for your jurisdiction's COVID-19 EHF funds expended.

Total Diversion

\$0.00

Total Prevention

\$0.00

Total Congregate Shelter

\$55,733.35

Total Non-Congregate Shelter

\$291,904.52

Total Services

\$0.00

Total Infection Control

\$34,442.72

Total Other

\$0.00

If your jurisdiction has any expenditures in the 'other' category, provide a description for each 'other' expenditure.

Records Retention Certification

For audit purposes, Cal ICH is requesting jurisdictions retain documentation used to support their reported expenditures. The documentation must include the specific records that were used to report expenditures. Examples would include specific general ledger accounts and subsidiary ledgers or worksheets that aggregate the reported expenditures.

Pursuant to Exhibit C §3 of the Standard Agreement, jurisdictions **must now maintain records for possible audit for a minimum of five (5) years commencing at the grant closure date.** This includes the documentation requested above and any documentation pertaining to the performance of the Agreement.

Please certify below that:

- 1. Your jurisdiction will retain all pertinent expenditure and performance documentation related to this Grant Program; and**
- 2. Your jurisdiction acknowledges that records must now be retained for a minimum of five (5) years, commencing at the grant closure date.**

Does your jurisdiction agree to the terms as they are outlined above?

Yes

FEMA Reimbursement

Please describe briefly how your jurisdiction is engaging with your emergency operations center and other partners to navigate the FEMA reimbursement process. Please include any challenges you have faced or effective strategies you have used.

FEMA Reimbursement Process

The County of Fresno collaborated with its regional partners, including the City of Fresno and the Fresno-Madera Continuum of Care, to engage with the local emergency operations center to navigate the FEMA reimbursement process. Regular collaborative calls between regional partners and service providers were held to coordinate services as part of the joint COVID-19 homelessness response. Non-congregate shelter service providers worked with healthcare professionals to connect clients to Project Roomkey programs and help determine client eligibility to track FEMA reimbursable expenses. On behalf of the regional partners, the Fresno County Department of Social Services, through its fiscal and administrative divisions, tracked FEMA reimbursable services, expenditures, and staff time dedicated to COVID-19 activities. However, due to the exhaustive documentation required and the County and vendor's lack of familiarity with the tracking and reimbursement process prior to the delivery of some services, not all costs will be eligible for claiming.

Is your jurisdiction planning to seek FEMA reimbursement for activities paid for with Cal ICH COVID-19 funds?

Yes

If no or not sure, please explain why.

Comments and Certification

Please provide any additional comments

An in-depth review of client service records and allocation expenditures resulted in a number of required adjustments to the reported number of duplicated and unduplicated persons served with this funding. Prior reporting had inadvertently included duplicated client service numbers for non-congregate shelter services – these service numbers have been updated in this report to reflect only unduplicated persons served. Additionally, the RH Community Builders COVID-19 Shelter project was reclassified from congregate to non-congregate shelter based on an evaluation of the shelter configurations served through the agreement.

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